
INVASIVE SHRUB REMOVAL COST-SHARE PROGRAM

Thank you for your interest in the Village's Invasive Shrub Removal Cost-Share Program. The Program requirements are authorized by "An Ordinance Providing for Ecological Cost-Share Programs in the Village of Riverwoods" and are subject to such ordinance, as from time to time amended. Invasive shrubs include but are not limited to common & glossy buckthorn (*Rhamnus* sp.), honeysuckle (*Lonicera* sp.), burning bush (*Euonymus alatus*), Japanese barberry (*Berberis thunbergii*), sugar maple (*Acer saccharum*) and ash (*Fraxinus* sp.) saplings (generally less than 10 feet tall). Many of these species are on the Illinois Invasive Plant List. Poison ivy (*Rhus radicans*) is a native plant that belongs in the woodlands and is not included in the Cost-Share Program.

An Ecological Consultation and approval from the Village Ecologist is required prior to applying for the Invasive Shrub Removal Program. Follow up planting (with native seed) may be required by the Village Ecologist after removing heavy infestations of invasive shrubs to help prevent them from returning. Attached you will find the Application and Contractor Specifications. **Please read all requirements carefully and complete the checklist before submitting your completed application.** The Invasive Shrub Removal Program is 50/50 cost-share program. The Village's share limit is \$4,000. There is a \$100 non-refundable application fee. Once approved for the program, the applicant is allowed to re-apply one time each fiscal year (January 1) if desired. Note: the Village will not reimburse an applicant who performs the work themselves rather than hiring a "Certified Contractor".

The intent of the Invasive Shrub Removal Program is to encourage applicants to remove invasive shrubs from their property thereby improving the ecological health by removing competition and increasing the opportunity for desirable native plants to grow and thrive. It requires an assessment by the Village Ecologist of the existing conditions and preparation of a map that includes the general area where proposed work is to be performed. The applicant is required to hire a "Certified Contractor" to remove invasive shrubs per the attached Contractor Specifications and Performance Standards.

To be eligible to participate in the program, the applicant must certify that they will comply with all requirements set forth in this packet. The property owner is responsible for property locations and staking their property lines. **Note: This program does not apply to removal of dead shrubs or pruning.**

All invasive shrubs (i.e. buckthorn, honeysuckle, burning bush, Japanese barberry, and/or maple & ash saplings) on the subject property must be designated for removal in order to be eligible for the matching funds. For larger lots, the Village Ecologist may approve a phased approach that can be accomplished over more than one year. Invasive shrubs can be removed by cutting near the base and/or grinding out the stumps. Removal of the entire root system and/or stump grinding is not allowed because of the collateral damage it causes to the woodlands. Exposed stumps of cut shrubs must be herbicided immediately to help prevent re-sprouts. **The work must also include a follow up herbicide treatment to target re-sprouts.** Re-sprouts must be treated at least two growing season months (April 1- November 1) following initial removal/stump herbiciding. If for example initial removal was conducted outside of the growing season (November 1- April 1), the re-sprout treatment must be completed no sooner than June 1 of the following growing season.

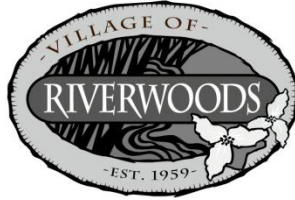
After the application is approved by the Village Ecologist, the applicant will receive a permit from the Village to proceed with the work as proposed in the application. After the invasive shrubs are removed/herbicided and second herbicide treatment applied to re-sprouts, notify the Village and the Village Ecologist will conduct a site visit to verify the work has been completed per the approved Application, Contractor Specifications, and Performance Standards. The reimbursement request is then forwarded to the Village Board for approval. Reimbursement can be expected in 1 to 3 months following the approval of work.

Checklist for Invasive Shrub Removal Program:

1. Conduct the required Ecological Consultation (to delineate removal area(s)) with the Village Ecologist.
2. Receive cost share report with map and work specifications (completed by Village Ecologist) including Invasive Shrub Removal Program information packet & application. The application form is attached but can also be obtained from Village Hall or by downloading from the Village Website.
3. Select a certified Contractor then submit completed application form & Contractor proposal/contract to Village Hall. The Village Ecologist will review the Contractor proposal/contract to make sure it conforms to the cost share report/map requirements and contact the applicant, if necessary, for clarification.
4. Receive permit from Village then hire the certified Contractor to perform invasive shrub removal per the provided cost share report map, Contractor Specifications, and Performance Standards.
5. Following completion of work, submit a copy of the paid contractor invoice to Village Hall and request a final inspection by the Village Ecologist. The Village Ecologist will inspect the work to make sure it conforms to the cost share report/map, permit, and Performance Standards. Village Staff will review the Contractor invoice and contact the applicant, if necessary, for clarification and approve the payment of reimbursement from the Village. The Village Board will then approve the reimbursement payment to the applicant within 1 to 3 months.

The following table provides a general estimate of what the applicant can expect to spend per acre to remove and conduct a follow up herbicide treatment to invasive shrubs based on density:

<u>Density of Infestation</u>	<u>Cost of Removal (per acre)</u>
Light	\$3,000 - \$5,000
Medium	\$5,000 - \$7,000
Heavy	\$7,000 - \$9,000



Village of Riverwoods
 300 Portwine Road
 Riverwoods, IL 60015
 Phone: 847-945-3990

Invasive Shrub Removal Cost-Share Program Application

Owner's Name:	Owner's Telephone:	For Village Use	Permit Number	Fee \$100	Issue Date	Exp. Date
Owner's Address:						
Contractor's Name:	Contractor's Telephone:					
Contractor's Address:						
Contractor's e-mail:						
Contact Person (normal hours and emergency):						

Attach copy of Contractor's Certificate of Insurance & Herbicide Applicators License.

Description of Planned Work

Provide a brief description of proposed work including intent or purpose (attach Program Eligibility Map/Plan if applicable)

Contractor Proposal/Contract, Invoice, & Applicant Reimbursement

For Village Use

1) Total amount invoiced by Contractor

\$

2) Total amount of Village reimbursement requested (50%: limit \$4,000)

\$

**Attach copy of executed Contractor proposal/contract and invoice

Owner Statement of Certification and Village Approval

I, owner of the property shown on the drawing in Riverwoods, Illinois, do hereby state that I am familiar with and certify that all work will be completed in accordance with the Program Eligibility Map/Plan and Contractor Specifications.

For Village Use

Owner Signature:

Date:

Permit Sign Off Signature:

Date:

Performance Standard Sign Off Signature:

Date:

Owner Printed Name:

Village Final Reimbursement Approval Signature

Date:

CONTRACTOR SPECIFICATIONS FOR INVASIVE SHRUB REMOVAL, CONTROL & DISPOSAL

PART 1 GENERAL

1.1 DESCRIPTION

- A. THESE SPECIFICATIONS INCLUDE THE REMOVAL, CONTROL, AND DISPOSAL OF INVASIVE SHRUBS INVASIVE TREE SAPLINGS (GENERALLY LESS THAN 10 FEET TALL).

1.2 QUALITY ASSURANCE

- A. QUALIFICATIONS OF WORKMEN: PROVIDE AT LEAST ONE PERSON WHO SHALL BE PRESENT AT ALL TIMES DURING EXECUTION OF THIS PORTION OF THE WORK, WHO SHALL BE THOROUGHLY FAMILIAR WITH THIS TYPE OF WORK AND THE TYPE OF MATERIALS BEING USED. SAID PERSON SHALL BE COMPETENT AT IDENTIFICATION OF INVASIVE SHRUBS TO BE CUT AND TO BE PRESERVED DURING THE SEASON WORK IS TO BE COMPLETED. SAID PERSON SHALL ALSO DIRECT ALL WORK PERFORMED UNDER THIS SECTION.
- B. THE VILLAGE MUST HAVE APPROVED/PERMITTED THE PROPOSED WORK.
- C. SPECIAL ATTENTION SHALL BE APPLIED TO THOSE AREAS WHERE INVASIVE SHUBS ARE TO BE REMOVED VIA CUTTING, ROOT BALL REMOVAL, AND STUMP HERBICIDING.
- D. STANDARDS: ALL MATERIALS USED DURING THIS PORTION OF THE WORK SHALL MEET OR EXCEED APPLICABLE FEDERAL, STATE, COUNTY AND LOCAL LAWS AND REGULATIONS. THE USE OF ANY HERBICIDE SHALL FOLLOW DIRECTIONS GIVEN ON THE HERBICIDE LABEL. IN THE CASE OF A DISCREPANCY BETWEEN THESE SPECIFICATIONS AND THE HERBICIDE LABEL, THE LABEL SHALL PREVAIL.

1.3 SUBMITTALS

- A. LICENSES: PRIOR TO ANY HERBICIDE USE THE CONTRACTOR SHALL SUBMIT TO THE VILLAGE A CURRENT COPY OF THE STATE OF ILLINOIS COMMERCIAL PESTICIDE APPLICATOR'S LICENSE, WITH CERTIFICATION IN THE FORESTRY CATEGORY, FOR EACH PERSON WHO WILL BE APPLYING HERBICIDE AT THE PROJECT SITE.

PART 2.PRODUCTS

2.1 MATERIALS

- A. HERBICIDE TO BE USED FOR STUMP APPLICATIONS SHALL BE TRICLOPYR: 3,5,6-TRICHLORO-2-PYRIDINYLOXYACETIC ACID, BUTOXYETHYL ESTER, TRADE NAME GARLON 4 OR EQUIVALENT.
- B. HERBICIDE TO BE USED FOR FOLIAR APPLICATIONS (RESPROUTS) SHALL BE TRICLOPYR: 3,5,6-TRICHLORO-2-PYRIDINYLOXYACETIC ACID, BUTOXYETHYL ESTER, TRADE NAME GARLON 3 OR EQUIVALENT.

PART 3.EXECUTION

3.1 REMOVAL METHOD

- A. THE CONTRACTOR SHALL REMOVE AND DISPOSE OF ALL INVASIVE WOODY MATERIAL WITHIN THE REMOVAL LIMITS (OUTLINED ON PROGRAM ELIGIBILITY MAP). THE OWNER MAY USE MULCHED MATERIAL FOR TRAILS BUT THE MULCH CAN NOT BE SPREAD ACROSS THE WOODLAND GROUND LAYER. CUT WOODY MATERIAL CAN ALSO BE BURNED (IN PILES) ONSITE BUT MUST BE KEPT OUT OF ECOLOGICALLY SENSITIVE AREAS.
- B. INVASIVE SHRUBS SHALL BE REMOVED METHANICALLY BY CUTTING AT A HEIGHT OF NO MORE THAN 2 INCHES ABOVE THE SOIL OR WATER SURFACE WITH HAND TOOLS INCLUDING, BUT NOT NECESSARILY LIMITED TO, GAS POWERED CHAIN SAWS, GAS POWERED CLEARING SAWS, BOW SAWS, AND LOPPERS, AND TREATING IMMEDIATELY WITH SPECIFIED HEBICIDE.

- C. A SUPPLY OF CHEMICAL ABSORBENT SHALL BE MAINTAINED AT THE PROJECT SITE. ANY CHEMICAL SPILLS SHALL BE PROPERLY CLEANED UP AND REPORTED TO THE VILLAGE WITHIN 24 HOURS.
- 3.2 FOLLOW UP HERBICIDE APPLICATION METHOD
- A. FOLLOW UP FOLIAR HERBICIDE APPLICATIONS TO RE-SPROUTS SHALL BE CONDUCTED AT LEAST TWO GROWING SEASON MONTHS (APRIL 1 – NOVEMBER 1) FOLLOWING INITIAL SHRUB REMOVAL. IF FOR EXAMPLE INITIAL REMOVAL WAS CONDUCTED OUTSIDE THE GROWING SEASON (NOVEMBER 1 – APRIL 1), THE RE-SPROUT TREATMENT MUST BE COMPLETED NO SOONER THAN JUNE 1 OF THE FOLLOWING GROWING SEASON.
 - C. THE HERBICIDE FOR FOLIAR APPLICATION SHALL BE TRICLOPYR: 3,5,6-TRICHLORO-2-PYRIDINYLOXYACETIC ACID, BUTOXYETHYL ESTER, TRADE NAME GARLON 3 OR EQUIVALENT. RODEO OR AQUA NEAT SHALL BE USED IN AREAS OF STANDING WATER.
 - B. HERBICIDE APPLICATION SIGNS SHALL BE POSTED IMMEDIATELY AFTER ANY HERBICIDE APPLICATION IN TREATED AREAS. SIGNS SHALL REMAIN POSTED FOR A DURATION OF NOT LESS THAN 24 HOURS AND NOT MORE THAN 48 HOURS AFTER THE TIME HERBICIDE IS APPLIED.
- 3.3 INSPECTION, ACCEPTANCE, AND PERFORMANCE STANDARDS
- A. AFTER COMPLETION OF INVASIVE SHRUB REMOVAL AND FOLLOW UP RE-SPROUT HERBICIDING, THE APPLICANT SHALL SCHEDULE WITH THE VILLAGE AN ACCEPTANCE INSPECTION OF THE WORK.
 - C. PERFORMANCE STANDARD: **THE CONTRACTOR GUARANTEES NOT MORE THAN 10% OF THE CUT/HERBICIDED STUMPS SHALL BE RE-SPROUTING AT THE TIME OF VILLAGE INSPECTION.**